



Student Initiative Funding Application

The Students' Association is committed to supporting on campus activities initiated by students that encourages learning and creativity and increases employment opportunities.

Criteria Eligible For Funding

1. Activities that promote the arts on campus.
2. Job enhancement seminars and job fairs.

Criteria NOT Eligible for Funding:

1. Any service to be provided by a professor, instructor or any other person(s) employed by Algonquin College will not be considered for funding
2. Funding will not be provided for academic requirements.

Guidelines:

- Only Activity fee paying students will be considered for funding.
- Applications must be submitted to the Students' Association no later than 10 business days prior to the event.
- Any Application without a Chairperson signature will not be accepted.
- A complete list of student numbers and signatures of participants must be included.

Funding:

The Students' Association reserves the right to refuse any application and retains sole discretion to determine the approved funding amount in order to accommodate all requests received and anticipated throughout the year.

- All applications must include detailed estimates of all expenses.
- When approved, all cheques will be made strictly to companies, stores, or organizations and not to a student directly.
- The declaration of Students' Association funding sheet, which is attached MUST be completed.
- All cheques must be picked up from the Students' Association by one of the contact persons.
- All invoices/receipts must be submitted to the Students' Association before cheques are released.

Please note that Applicants cannot benefit financially from this application.

An incomplete application form will not be processed

I have read and understood all of the above information _____
Signature of applicant

Special Initiative Funding Application Form

Purpose of Student Initiative Funding (please be specific):

Benefit/Merit:

Student Contact Information:

Name	_____	Name	_____
Email Address	_____	Email Address	_____
Telephone Number	_____	Telephone Number	_____

Program Name _____ No. of Participants _____

Please Note: A complete list of participants and student ID numbers must be submitted at the time of application.

Requested Funding Expenses:

Company Name	_____	Company Name	_____
Street	_____	Street	_____
City	_____	City	_____

Amount of Funding Requested _____ **Amount of Funding Requested** _____

Company Name	_____	Company Name	_____
Street	_____	Street	_____
City	_____	City	_____

Amount of Funding Requested _____ **Amount of Funding Requested** _____

***Please note:** Copies of the invoices/estimates/receipts must be submitted with application, complete with company name and amount due.

Other Funding Sources:

Amount of Approved College Funding: \$ _____

Signature of Chairperson

***Acknowledgement:**

I certify that the above funding request is not a course or program requirement as per article 1 and 2 of Criteria Not Eligible for Funding.

Signature of Chairperson