



Algonquin Students' Association

CORPORATION

Clubs and Communities Recognition Guidelines

Mission Statement:

The Student's Association recognizes the rights of student members to form clubs and groups as a forum for expressing their views and meeting their academic, social and cultural needs on campus. The Student's Association however, will not recognize any club or group whose activities, in the opinion of the Association, promote hatred, violence, and propaganda or are of a political nature designed to disparage a government, state, country, religion, individual or group of people.

Criteria for Recognition:

1. All members must be activity fee paying members of the Students' Association and the club must have at least ten members.
2. The club must demonstrate a clear purpose by establishing clear goals and objectives.
3. There must be an official spokesperson or liaison to represent the club.
4. Membership to the club must be free of charge and eligibility must be open to all activity fee paying students.
5. Every club or group must complete and submit an Activity Report twice a year (November and March).

Application:

1. The application form must be completed in full and submitted to the Students' Association office for review.
2. A club name must be established.
3. Goals and objectives of the club must be clearly outlined.
4. Two official contact persons must be indicated.

When the Club has been Recognized:

1. The Student's Association will provide a mailbox in The Students' Association office.
2. Clubs will be listed on our website, www.AlgonquinSA.com. This information will include *contact information* and a *brief description* of the club.
3. Clubs may apply for funding as per the guidelines on the Club Funding Form.

Clubs and Communities Recognition Application Form

***This information must always remain accurate – If there are changes please notify the SA.**

Campus: _____

Name of Club: _____

Goals and Objectives:

***Please provide a 2 sentence description that will be posted on the Algonquin SA website.**

Student Contact Information:

Contact 1

Name _____
Email Address _____
Telephone Number _____
Student Number _____

Contact 2

Name _____
Email Address _____
Telephone Number _____
Student Number _____

Club Social Media:

Facebook Group _____
Twitter _____
Blog _____
Other _____

Student Members (Minimum of 10 student members):

Student Name	Student Number
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please attach an additional sheet if more space is required