[EL08] Asset Protection

The CEO may not allow assets to be unprotected, inadequately maintained, nor unnecessarily risked. Accordingly, the CEO will not:

1. Fail to insure against theft and cause losses to at least eighty (80) per cent replacement value and against liability losses to Board members, staff, or the organization itself in an amount greater than the average for comparable organizations,
2. Allow unbonded personnel access to material amounts of funds,
3. Subject plant and equipment to improper wear and tear or insufficient maintenance,
4. Unnecessarily expose the organization, its Board, or its staff to claims of liability,
5. Make any purchase or commit the organization to any expenditure for which it cannot pay,
6. Make any purchase without:
   (1) Giving normally prudent protection against conflict of interest,
   (2) Having obtained comparative prices and quality, and
   (3) A stringent method of assuring the balance of long-term cost and quality.
7. Fail to protect intellectual property, information, and files from loss or significant damage,
8. Receive, process, or disburse funds under controls which are insufficient to meet the Board-appointed auditor’s standards, such as:
   (1) Investing or holding operating capital in insecure instruments, including uninsured chequing accounts and bonds of less than a AA rating, or in non-interest bearing accounts except where necessary to facilitate ease in operational transactions,
   (2) Endangering the organization’s public image or credibility, particularly in ways that would hinder its accomplishment of *ENDS*, or

(3) Disposing of or selling any assets of the organization without obtaining a fair market value for those assets, and without offering membership the opportunity to purchase the assets.

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